

JDU Withdrawal and Refund Policy

Effective: August 7, 2026 · **Version:** 1.0

Jesus Disciple University understands that circumstances change. This policy establishes clear terms for withdrawal from any JDU program and any associated tuition refund.

Refund schedule

Refund amount is determined by the date JDU receives your written withdrawal request, relative to your cohort's start date.

When we receive your written withdrawal request	Refund amount
Before your cohort's start date	100% refund
Within the first week after your cohort's start date (through Session 1)	75% refund
Second week (through Session 2)	50% refund
Third week (through Session 3)	25% refund
After Session 3	No refund

For the Fall 2026 inaugural Disciplemaker's Certificate cohort, the cohort start date is **Sunday, September 27, 2026**. Refund deadlines for this cohort:

- **100% refund:** requests received on or before September 27, 2026
- **75% refund:** September 28 – October 4, 2026
- **50% refund:** October 5 – October 11, 2026
- **25% refund:** October 12 – October 18, 2026
- **No refund:** October 19, 2026 onward

How to request a withdrawal

Send a written request to **admissions@jduonline.com** with:

1. Your full name as enrolled
2. The program and cohort you are withdrawing from
3. A brief statement of your reason for withdrawal
4. Any hardship circumstances you would like us to consider (see below)

JDU will confirm receipt within two business days and process your refund within 10 business days of receipt. Refunds are issued to the original payment method used at enrollment.

Hardship exceptions

JDU reviews hardship withdrawal requests case-by-case for the following circumstances:

- Medical emergency (yours or an immediate family member's)
- Death in the immediate family
- Military deployment
- Job loss or significant financial hardship
- Other significant life circumstance

Hardship consideration may result in a larger refund than the standard schedule allows, or the option to defer your enrollment to a future cohort at no additional cost. Documentation may be requested.

Deferrals

If you are unable to complete the cohort you enrolled in but wish to continue with JDU, you may request a **deferral** in lieu of a refund. Deferrals may transfer your enrollment to a later cohort without additional tuition, subject to program availability. Deferrals are reviewed by the Office of the Provost.

Involuntary withdrawal

JDU reserves the right to remove a student from a program for the following reasons:

- Failure to complete tuition payment
- Attendance below the required minimum (per the Attendance Policy in your course outline) without recovery
- Violation of the community expectations acknowledged at enrollment
- Behavior that disrupts the cohort's learning environment

Refunds in involuntary-withdrawal cases follow the standard schedule based on the date of removal.

Questions

Contact **admissions@jduonline.com** for any questions about this policy.

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